

LONDON BOROUGHS OF BRENT AND HARROW

TRADING STANDARDS ADVISORY BOARD – 9th March 2005

REPORT NUMBER 1/05 FROM THE DIRECTOR OF TRADING STANDARDS

FOR INFORMATION

Title of Report **TRADING STANDARDS SERVICE OPERATIONAL PLAN 2005/2006**

1.0 SUMMARY

1.1 This report provides Members with information concerning the Consortium Trading Standards Service Operational Plan for 2005/2006.

2.0 RECOMMENDATIONS

2.1 That Members consider the Service Operational Plan and comment where appropriate.

3.0 FINANCIAL CONSIDERATIONS

3.1 There are no financial considerations arising from this report, although the agreed budget for the Service is contained within the report.

4.0 STAFFING IMPLICATIONS

4.1 There are no staffing implications arising from this report, although the report does contain the staffing structure of the Service.

5.0 DETAIL

5.1 Each year, the Service produces a Service Operational Plan, which details the work the Service is due to undertake for the financial year, the budget required to do it and the constraints/ restrictions under which the Service operates. The Plan also contains the mission statement, the aims and objectives, the priorities for the Service and includes the national Best Value Performance Indicator 166 and the Department of Trade and Industry National Performance Framework.

5.2 A copy of the plan for the year 2005/2006 is attached as an Appendix to this report.

6.0 BACKGROUND INFORMATION

6.1 The Service Operational Plan file.

Any person wishing to inspect the above should contact: J Taylor, 1st Floor, Quality House, 249 Willesden Lane, London, NW2 5JH. Tel: 020 8937 5500.

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Director of Trading Standards